



Housing Resources

Empowering independence one home at a time.

CERTIFICATION OF ASSETS OVER OR UNDER \$5000.00

Annual income also includes amounts derived from assets to which any household member has access.

Please check **Section (A)** if you have no assets. **Section (B)** if you are self-certifying. Please check **Section (C)** if you are certifying that you have assets over \$5000.00.

☐ **Section A:**

I have No Assets (*Any items listed below*). Tenant Initial _____ Date: _____

☐ **Section B:**

I certify that I have selected **Section (A)** with the understanding that I have no assets greater than \$5000.00 in the following accounts:

☐ **Checking** ☐ **Saving** ☐ **Others:** _____, I have completed the information below; certifying the amount I currently have in all assets combined, for all household members. (*By self-certifying this information I am not required to provide the statements as proof.*)

Based on the guidelines listed above, the combined **value of the assets** of all members of this household totals \$_____.

For the next twelve months, **the income from these assets** (for example interest, dividends, etc.) is anticipated to be \$_____.

☐ **Section C:**

I certify that I have selected **Section (C)** with the understanding that I have assets greater than \$5000.00, I have marked the boxes below that equal the greater than \$5000.00 of all assets combined, for all household members. (*If you have checked this section, you are required to provide this office with verification of all assets.*)

- ☐ Amounts in savings and checking accounts. (All pages of the bank statement)
- ☐ Stocks, bonds, savings certificates, money market funds and other investment accounts.
- ☐ Equity in real property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the assets *and* reasonable costs (such as broker fees) that would be incurred in selling the assets.
- ☐ The cash value of trusts that may be withdrawn by the family.
- ☐ IRA, Keogh and similar retirement savings accounts, even though withdrawal would result in a penalty. (Annual or most recent statement of the account.)
- ☐ Some contributions to company retirement/pension funds.
- ☐ Assets, which although owned by more than one person, allow unrestricted access by the applicant.
- ☐ Lump sum receipts such as inheritances, capital gains, lottery winnings, insurance settlements, and other claims.
- ☐ Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
- ☐ Cash value of Whole Life insurance policies. (Copies of the annual policy statement.)

If you marked Section A, B or C of this form, you must complete this section.

- I certify that I have not disposed of any assets for less than fair market value during two years preceding certification or recertification. ***Please initial here:*** _____
- I certify that I have reported any and all of the assets available to me and/or any member of my household. I understand that failure to report these items and to provide the necessary verification can result in my household receiving benefits for which we are not entitled and may result in the housing assistance for my family being terminated or delayed. ***Please initial here:*** _____

WARNING: Section 1001 of the Title 18 of the United States Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any departments of the United States Government.

Head of Household Signature _____ Date _____

Head of Household Printed Name _____

HRWCO Staff Signature _____ Date _____

HRWCO Staff Printed Name _____